

Position Opening

ph: (480) 850-5757

Position:	Aggregate Production Supervisor	Location:	Beeline Plant, Scottsdale, AZ
Opening Date:	May 11, 2023	Grade:	8
Closing Date:	Until Filled	Wage:	tbd Salaried

Mission & Values

Our Mission – Creating opportunities and solutions with quality products and exceptional people

Our Values – Profitability the right way... Integrity, Accountability, Excellence

Primary Job Function:

Oversee and responsible for production at the designated plant sites; to include employees, safety, quality control, maintenance, purchasing, bulk shipments, and inventory control concerning production at plant sites and any other designated facilities. This position works closely with the Mechanic Shop Supervisor and the Production Process Manager. This position reports to the Assistant Director, East Aggregate Facilities.

Please see below a brief summary job description.

Essential Requirements:

- Wear required safety equipment including but not limited to hardhats, safety glasses, safety harness, ear plugs, dust masks and gloves
- Physically capable of climbing up and down, above, inside and under equipment
- Capable of doing repetitious arm, hand and leg motion
- Stand or sit for considerable amounts of time
- Lift up to 80 pounds safely
- Work various schedules including overtime, holidays, call outs and weekends as needed
- Work in inclement weather when needed or as assigned
- Required and predictable attendance

Knowledge, Skills and Abilities:

- Minimum 5 years' experience in aggregate, cement, or similar construction or mining related products or materials with 2 years in a Foreman capacity or equivalent
- Able to read, write and communicate clearly for documentation, record keeping and customer relations
- Complete the training requirements to further their abilities in this position according to company policies
- Possess a thorough knowledge of aggregate materials production, product specifications, and departmental policies and procedures
- Possess knowledge of computer hardware and software for reporting purposes
- Operate mobile and fixed equipment in a safe manner
- Possess a valid driver license and acceptable driving record
- Effectively communicate and keep a positive and professional work environment
- Ability to analyze equipment needs and respond accordingly
- Experience and knowledge in Mine Safety and Health Administration (MSHA)

Duties and Responsibilities:

- Coordinate with the Safety department to implement a safety program according to company policy to ensure safety goals are being achieved
- Conducts weekly safety meetings
- Promotes a safe working environment and proper safety and incident prevention attitudes and practices among the employees; takes proper action to resolve or minimize any problems. Ensures accidents are reported in a prompt fashion
- Responsible for the daily direction and operations of assigned plant sites or any other designated facilities; to include the



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SRMG / Salt River Sand & Rock
8800 E Chaparral Rd Ste 155
Scottsdale AZ 85250

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monitoring of excavation procedures with regards to boundaries, depths, limits, permits and quality of raw aggregate
Evaluate material processing time and quantities to adjust procedure, manpower and equipment
Maintain reports for tracking and analysis of key production statistics to evaluate compliance of company goals and make management decisions with accurate information
Communicates often with the Safety, Quality Assurance, Quality Control and Environmental departments to ensure an efficient production process
Oversee and supervise plant maintenance to ensure minimal equipment downtime and a safe work environment for employees and any other interacting plant personnel, vendors or subcontractors
Instill and promote company values of integrity, accountability, excellence and a positive attitude
Ensure staffing needs are met and actively participate in interviews
Supervise and coach employees according to company policies
Oversee employee progress and conduct reviews according to company policy
Train and motivate employees to ensure an efficient, safe, stable and cooperative workforce in compliance with company policies and procedures, standard practices and work rules; as well as applicable government regulations pertaining to safety and environmental control
Effectively manage and keep a positive and professional work environment, ensuring employees are working harmoniously together
Promote an "open door" environment within the workplace
Oversee clean up duties to maintain a safe work environment as needed
Perform any other duties incidental to this classification

Internal Applicants-please complete an Internal Transfer Opportunity Request Form located in MySRMG>Human Resources>HR Forms and send to tfarkash@srmaterials.com.

External Applicants-please complete an application on our website www.srmaterials.com, email to tfarkash@srmaterials.com or fax 480-850-4317.

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